



The Federal Democratic Republic of Ethiopia  
Ministry of Transport  
Ethiopian Maritime Affairs Authority (EMAA)  
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Marine Notice 9/2015

**TO: ALL SHIPOWNERS, OPERATORS, MARITIME TRAINING CENTERS, MASTERS,  
AND SEAFARERS OF MERCHANT SHIPS**

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**SUBJECT: Marine notice regarding Onboard Training and Training record book.**

**PURPOSE**

This marine notice advises on the update of training record book.

**Introduction**

International Shipping Federation (ISF) has updated its widely used On Board Training Record Book for Trainee Officers, to take account of the amended competence requirements in STCW 2010, which entered into force in January 2012. The revised ISF Book takes full account of the new competence standards stipulated by STCW 2010, such as the application of leadership and team working skills and proactive measures to protect the marine environment. The training tasks included have been developed to ensure that cadets make the best use of their seagoing service, and to help supervising officers make an objective evaluation of whether cadets are competent.

**Application**

The training record books are available in the maritime training center and the shipping company office. All trainee officers or ratings should collect the updated Training Record Book before joining a vessel and use the training record book for on board training.

Accordingly, EMAA would like to inform Shipping companies, maritime training centers, Masters and Officers

1. To guide trainees on following the tasks, filling the tasks and effectively utilizing training record book to meet the purpose.
2. The training record book shall be continuously monitored by designated training officer and master/Ch.Engineer.
3. Up on signing off the superintendants shall verify that the trainee attended the training as per the tasks specified in the record book.
4. The maritime training centers shall request and verify the TRB as part of eligibility for Certificate of competency examination.
5. The training record book will be verified by EMAA experts during audits, flag state inspections or at any convenient time and places.

This Notice shall be effective as of September 2015