



The Federal Democratic Republic of Ethiopia
Ministry of Transport
Ethiopian Maritime Affairs Authority (EMAA)
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SUBJECT: Ethiopian Maritime Affairs Authority (EMAA) Marine Notice on Revalidation of Certificates of Ship masters and Seafarers.
Marine notice 10/2016(00)

TO: ALL SHIPOWNERS, OPERATORS, TRAINING INSTITUTIONS, MASTERS, SEAFARERS OF MERCHANT SHIPS, RECOGNIZED ORGANIZATIONS AND THOSE CONCERNED WITH MARITIME TRAINING

Date of Issue: 6 May 2016

PURPOSE

This Marine Notice is to inform ship owners, ship managers, ship masters and all seafarers of the revalidation requirements, by EMAA, for each Certificate of Competency per STCW 78 as amended.

BACKGROUND

Regulation I/11 of International Convention on Standards of Training, Certification and Watch keeping for Seafarers, 78, as amended and article 9 of Ethiopian Maritime Affairs directive 2/2015 lay the foundation for the revalidation of Certificates. The below specific criteria has been developed based on EMAA's interpretation of the above requirements.

INTRODUCTION

Every Master, officer and radio operator holding a certificate of competency, issued or recognized under article 4 of Directive on Training and Certification of Seafarers MAA 2/2015, are required to be revalidated in accordance with article 9 of the directive. (Ref. STCW Regulation I/11 and STCW code A-I/11.)

Ethiopian Maritime Affairs authority (EMAA) has been issuing Certificates of Competency (CoC) in accordance with the aforesaid rules and conforming to STCW '78 as amended. The Certificates of Competency issued are valid for a period of five years unless otherwise stated. All Certificates of Competency are required to be revalidated every five years. Candidates seeking to revalidate their certificates must meet the requirements per this Marine Notice.

REQUIREMENTS TO REVALIDATE A CERTIFICATE OF COMPETENCY

1. Sea service requirement

To revalidate Certificate of Competence the candidate must demonstrate approved seagoing service, performing functions appropriate to the certificate held for a period of either:

- At least 12 months in total during the preceding 5 years immediately prior to revalidating the Certificate of Competency; **or**



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- At least 3 months in total during the preceding 6 months immediately prior to revalidating the Certificate of Competency
- Other Acceptable occupation:

If the candidate are unable to demonstrate the above seagoing service, may revalidate thier Certificate of Competency by demonstrating at least 24 months' employment in an occupation the EMMA considers equivalent to seagoing service, in the 5 years immediately prior to revalidating the Certificate of Competency. Occupations will be considered equivalent if the candidate can demonstrate proficiency by virtue of having performed functions relating to the duties appropriate to Certificate of Competency held. A list of occupations which will be favorably considered is given below. It is not exhaustive and applications from certificate-holders engaged in other occupations may also be considered.

- EMMA surveyors;
- Maritime college lecturers;
- Technical, engineering and marine superintendents or ship repair managers;
- Designated person Ashore
- Marine Pilots;
- Harbour Masters;
- Hydrographic surveyors;
- Classification Society marine surveyors;

2. Training requirements

2.1. Updating Basic Training

There is no requirement to provide documentary evidence for having completed updated refresher training if the candidates are applying to revalidate thier Certificate of Competency before 1 January 2017.

If you are revalidating your Certificates of Competency after 31 December 2016 you will need to submit documentary evidence of having completed approved or accepted updated refresher training within the previous 5 years:

- Personal Survival Techniques (STCW reg. VI/1-1);
- Fire Prevention and Fire Fighting (STCW reg.VI/1-2);



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- Proficiency in Survival Craft and Rescue Boats Other than Fast Rescue Boats (STCW reg.VI/2-1);
 - Advanced Fire Fighting (STCW reg.VI/3);
 - For Masters and Chief Mates only: Certificate of Proficiency in Medical Care (STCW reg.VI/4-2) issued within the last 5 years;
 - For Engineer officers and OICNW: Certificate of proficiency in Medical first aid (STCW reg.VI/4-1) issued within the last 5 years;

2.2. Human Element Leadership and Management (HELM) requirements

Candidates for new Certificates of Competency, and those upgrading to the next level, will be required to undertake HELM training in full. The course may be either stand alone or included in the main competency syllabus. However, the candidates may be exempted if they submit proof that testifies the course requirements is included in the syllabus of the university or other higher institution the candidate attended.

2.3. Environmental Awareness Training (EAT)

Candidates for new Certificates of Competency, and those upgrading to the next level, will be required to undertake the EAT training in full. However, the candidates may be exempted if they submit proof that testifies the course requirements is included in the syllabus of the university or other higher institution the candidate attended.

2.4. Ancillary technical training for deck officers – ECDIS

ECDIS approved course becomes mandatory to work on vessels fitted with ECDIS equipment after 31 December 2016.

If a candidate does not meet the above requirement then will receive the following Certificate of Competency limitation:

“From the 1 January 2017 this certificate is not valid for service on ships fitted with ECDIS”.

Deck officers may subsequently request the removal of this limitation by providing documentary evidence of approved ECDIS training.

2.5. Ancillary technical training for engineer officers – High Voltage

A High Voltage (over 1000V) approved course becomes mandatory to work on vessels where the voltage is generated and distributed at high voltage or transformed to and distributed at high voltage. It does not include systems where high voltage is utilized locally e.g. ignition systems, radio transmission, radar and other navigational equipment.

If a candidate does not meet the above requirement then will receive the following Certificate of Competency limitation:

“From 1 January 2017 this certificate is not valid for service on ships fitted with High Voltage (over 1000V) systems”.



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2.5.1. OICEW Certificate of Competency STCW Convention regulation III/1 (operational level)

To avoid having the High Voltage limitation, you will need to show compliance with the STCW requirements. In addition to the current revalidation requirements, you will have to provide documentary evidence of:

- Having completed an approved High Voltage (HV) operational course;

2.5.2. Second or Chief Engineer Officer Certificate of Competency STCW Convention regulation III/2 and III/3 (management level)

To avoid having the High Voltage limitation, in addition to the current revalidation requirements, you will have to provide documentary evidence of having completed an approved High Voltage (HV) management course.

3. Alternative Route for Revalidation

Case. 1 Pass (orals) examination conducted by EMAA for revalidation. This can be undertaken before or after expiry of their COC. Courses attended more than 12 months before applying for the revalidation will not be acceptable.

Case. 2 Successful completion of an approved course [Preparatory course + simulator course (for the Grade of CoC for which revalidation is sought)] This has to be undertaken after expiry of their CoC.

The candidates can attend an approved course [Preparatory course + simulator course (for the Grade of CoC)] and complete it successfully, provided they have completed the prescribed refresher and updating course (3 days) followed by a revalidation course for (7 days) prior to application. Courses attended more than 12 months before applying for the revalidation will not be acceptable.

Case. 3 Three months of "Approved seagoing service" performing functions appropriate to the certificate held in Supernumerary Capacity. (Dispensation needs to be obtained in case CoC is not valid) This has to be undertaken after expiry of their CoC.

Case. 4 Three months of "Approved seagoing service" in one rank lower to which the Certificate is held (Dispensation need to be obtained in case CoC is not valid). This has to be undertaken after expiry of their CoC.



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4. Procedure for Application:

1. Candidates can apply for the revalidation of CoC at EMAA premise on Monday, Wednesday or Friday afternoons.
2. Candidates must meet the eligibility requirements for revalidation of their CoC's as per above Assessment Procedure. [Enumerated in the WI-MA-02(01) revalidation section from time to time.]
3. EMAA may revalidate the CoC after confirming and verifying compliance of rules / guidelines. Records of same must be kept in EMAA for a minimum period of five years.

5. Documents required for submission

For revalidation, the following documents are required to be submitted to EMAA:-

1. Copy of the application form as per enclosed format.
2. Proofs of sea service / shore service
3. Original Certificate of Competency
4. Valid Mandatory certificates.
 - a. PSCRB
 - b. AFF
 - c. Medical care or Medical first aid
 - d. BT
 - e. Tanker COP if applicable.
5. Medical report from approved practitioner
6. For deck officers GMDSS Cert.

Validity of the "Certificate of Competency": The CoC shall be revalidated for Five Years from the date of completion of the revalidation course in all cases.

6. Procedure for Cases not covered:

1. Cases of Part sea service or Part shore service or any other cases not covered above will be decided by EMAA.
2. Service in the Marine field not listed above will be taken into consideration on a case-by-case basis.